

## Syleham Parish Council: Cash Book 2019/20 020/21

Date	Ch/q #	Payee	Item	Gross £	VAT £	Core £	Other £	Staff Pay	Staff Ex's	Receipts
<b>B/forward</b>	5.4.20									1555
<b>Payments in:</b>										
15.4.20		Precept								800
21.9.20		Precept								800
12.10.20		CIL Payment (MSDC)								870
23.3.21		Covid Vaccination Refund (Wingfield PC)								50
									<b>Total</b>	<b>2520</b>
<b>Payments out;</b>										
7.4.20		461 HMRC Q4 (2019/20)		49.25				49.25		
2.7.20		464 M Allmey: Website Domain Name	12	12		12				
7.7.20		463 R Chapman: VAS Post		30			30			
21.7.20		467 M Allmey; Website Hosting 20/22	15	154.8		154.8				
24.7.20		465 Clerk's Fee & Ex's Q1		219.3				160	59.3	
3.11.20		468 Clerk's Fee & Ex's Q2		195				160	35	
30.11.20		470 Clerk's Fee & Ex's Q3		282				160	122 (new server)	
22.3.21		469 HMRC: PAYE Q2		49.25				49.25		
22.3.21		471 HMRC: PAYE Q3		49.25				49.25		
22.3.21		473 HMRC: PAYE Q4		49.25				49.25		
25.3.21		472 Clerk's Fee & Ex's Q4		175				160	15	
25.3.21		473 Mrs P Gunn: Vaccination Taxi		50			50			
29.3.21		476 Clerk's Fee & Ex's Q4 DUPLICATE		175				160	15	
<b>Total</b>				<b>1490.1</b>		<b>166.8</b>	<b>80</b>	<b>997</b>	<b>246.3</b>	

% difference vs 2019/20	53%	0%	11%	31%	119%	203%
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**Notes**

1. Income was maintained (97%) ) primarily due to the payment of Syleham's share of MSDC's CIL Development Fund

2. Expenditure was severely curtailed by Covid epidemic but did include purchase of new back up server (£122).  
A cost shared with Wingfield PC.

3. Two errors occurred in 2020/21:

1. Non payment of HMRC PAYE Q1 (£49.25)

2. Overpayment of Clerk's Fee & Ex's in Q4 (£175) due to late processing by Clerk's bank following its merger

Both mistakes will be rectified in 2021/22

Payments issued in 2019/20 but processed in 2020/21

462 HMRC PAYE Q4	49.25
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Payments paid in 2020/21 but not cashed in 2020/21

475 CAS Insurance 2021/22	154.28
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