

SYLEHAM PARISH COUNCIL

MINUTES of the meeting held on Wednesday, May 10th 2017 at Syleham & Wingfield Village Hall at 7.30 pm.

This meeting followed the Annual Parish Meeting minuted separately

- Present:** Mr M Flounders (Chairman), Mrs G Elsdon, Mr G Lewis, Major A Napier, Mr R Pilch, Mr Steven Scott & Mr S Phillips
Attending: Mr D Young (Clerk), Cllr. Mrs Elizabeth Gibson-Harries (District Councilor)
Residents (2)
Apologies: None

PARISH COUNCIL MATTERS

- 055 Declaration of personal interest** – none recorded.
- 056. Public Forum** –Matters arising were covered in the Annual Parish Meeting minuted separately
- 057 Election of Chairman and Vice Chair.** Mr M Flounders & Mrs G Elsdon were respectively reelected
The nomination for Chair was proposed by GL and seconded by AN, the Vice Chair was proposed by AN and seconded by RP
- 058. Minutes** of the meeting held on 1st March 2017, previously circulated, were confirmed and signed as correct.
- 059 Planning** – None.
- 060 Police:** The Clerk attend the Local Area meeting held on 3rd March 2017 in Stradbroke. They outlined their reorganization with reduced numbers. New contact details were distributed. It was a reminder that the village has an increasing need to support its Neighbourhood Watch scheme.
- 061 Transparency Code grant:** The Council was successful in its grant application and the Clerk presented a plan for its distribution to meet compliance with the Code. This plan was approved, proposed by AN and seconded by SP
- 062 Audit:** The 2016/17 Audit was presented by the Clerk for approval by the Council. It had been already internally audited by Bernard Wellingham. Approval was granted and the Clerk asked to submit the signed documentation to the external auditors.
- 064 Village Voice:** The Clerk reported that the Council had been paying an annual subscription on standing order. The editor agreed to reimburse Syleham for this year's subscription as the magazine is now self-funding from advertising revenue
- 063 Bank balance:** On May 1st 2017 the balance on the Community Account was £2,379 and Savings Account £721
- 064 Receipts:** Since the start of the new financial year the Council has received funds from the first installment of the precept (£1,242) and Transparency Code grant (£1,192)
- 065 Payments:** The following payments were approved: Clerk's fee & expenses for Q1: £175: SALC Annual Subscription: £131.98: Mike Allmey (see Transparency Code grant allocation): £375; David Young (ditto): £175; Wingfield Parish Council (ditto): £70; HMRC Q1 payment: £49.25;
- 066. Future agenda items:** charitable donations and crime prevention
- 054. Date of next meeting** - confirmed as Wednesday 6th September, 2017 at 7:30pm .
There being no further business, the Chairman closed the meeting at 8.50 pm.

Chairman Date